

# **PATHFINDER CONSTITUTION**

**Revised  
January 2016**



# TEXAS CONFERENCE PATHFINDER CONSTITUTION

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## **I. Authority and Relationship**

"Texas Pathfinders" are a part of, and subject to, the leadership of the Texas Conference of Seventh-day Adventists. Our purpose is to carry out the mission of the Pathfinder Ministry in leading youth/young adults to Christ, and train them for effective Christian Service. This is to be achieved by organizing and coordinating Pathfinder activities in the Texas Conference.

## **II. Goals of the Texas Conference Pathfinder Organization are to:**

- A. Work for the salvation of each individual Pathfinder.
- B. Emphasize spiritual and personal growth to each individual for a more intimate relationship with Christ.
- C. Train young people for witnessing, missionary service, and to help them become leaders.
- D. Help Pathfinders to understand that the church loves, appreciates, needs, and cares for them.
- E. Develop an appreciation for nature and concern for the environment.
- F. Assist Pathfinders in developing a balanced physical, mental, social and spiritual life.
- G. Teach Pathfinder skills and hobbies that will make their life meaningful and productive.
- H. Organize a Pathfinder club in every church for young people in and out of church.

### **A. Conference Pathfinder Director**

- A. The Conference Pathfinder Director is accountable to the Conference Youth Director, Conference Associate Youth Director, and the Conference Administration.
- B. Duties are as follows:
  - 1. At all Pathfinder Council Meetings, he/she:
    - a. Serves as chairperson
    - b. Votes only to break a tie.
    - c. Has the right to veto should, where possible, be made at the time the proposal is voted. Reasons for vetoes need to be clearly stated and understood by members, who may challenge a veto with a two-thirds vote. If veto is challenged, the issue shall be presented to the Council; if unresolved, taken to the Conference Youth Director or Conference Associate Youth Director and Conference Officers for final resolution.
  - 2. Sends necessary Pathfinder materials and information to the Council Members, Area Coordinators, and appropriate church leaders.
  - 3. Assist the Conference Adventist Youth Ministries at Conference-wide functions, such as Camporees, fairs, conventions, rallies, etc., and conducting Pathfinder/Youth Training Courses.
  - 4. Assist the Conference Youth Director or Conference Associate Youth Director in selecting Area Coordinators based on recommendation from club directors.
  - 5. Any unfinished urgent business prior to a scheduled program can be immediately planned and activated by the Conference Pathfinder Director in consultation with the Conference Youth Director or Conference Associate Youth Director and two more Area Coordinators.
- C. The Texas Conference Pathfinder Director will serve a (5) year term of service with one year of training the new Conference Pathfinder Director until January 1, with no re-election.



- D.** The Conference Youth Director or Conference Associate Youth Director selects the Conference Pathfinder Director. The Director qualifications are as follows:
1. Must be an Invested Master Guide.
  2. Must have a keen interest in, and experience in working with Pathfinders.
  3. Have church leadership experience and in good standing.
  4. Have Experience as a Pathfinder Director for at least two years.
- E.** In the event the Conference Pathfinder Director is no longer able to carry on his/her duties; the Pathfinder Council will be actively involved in the recommendation and placement of the new Conference Pathfinder Director.

### **B. Conference Pathfinder Associate Director**

- A.** The Conference Pathfinder Associate Director is accountable to the Conference Youth Director, Conference Associate Youth Director, Conference Pathfinder Director and to the Pathfinder council.
- B.** Duties are as follows:
1. At all Pathfinder Council Meetings, serve as chairperson in the absence of the Conference Pathfinder Director.
  2. Will assist in the planning and implementation of Conference Pathfinder activities.
  3. Serve as a resource person to the Pathfinder Area Coordinators and Pathfinder Directors across the Texas Conference.
  4. Assist the Texas Conference Pathfinder Director at Conference-wide functions, such as Camporees, fairs, conventions, rallies, etc., and conducting Pathfinder/Youth Training Courses.
- C.** The term of service of the Texas Conference Pathfinder Associate Director shall be 5 years of service, with one year of training the new Conference Associate Pathfinder Director until January 1, with no re-election.
- D.** The Texas Conference Pathfinder Associate Director shall be appointed by the Conference Pathfinder Director in consultation with the Conference Youth Director or Conference Associate Youth Director. The Associate Director needs to:
1. Be an Invested Master Guide
  2. Have a keen interest in and appreciation for the Pathfinder Ministries.
  3. Have church leadership experience and in good standing.
  4. Have experience as a Pathfinder Director for at least two years.

### **C. Area Coordinators**

- A.** Area Coordinators are accountable to the Conference Pathfinder Director, Conference Youth Director, Conference Associate Youth Director, to the members of the Conference Pathfinder Council, and of service to their Area Pathfinder clubs and churches.
- B.** Area Coordinator's duties are as follows:
1. Work in nurturing the existing clubs, and most importantly, planting new clubs.
  2. Have semi-annual Director's Meetings in his/her area with additional meetings as necessary.
  3. Communicate regularly with all local clubs in his/her area for the purpose of:
    - a. Organizing and coordinating area activities.
    - b. Understanding local clubs' needs and challenges.
    - c. Training leaders - provide Pathfinder Empowering 10 hr. training at least once a year.
  4. Provide at Pathfinder Council meetings:
    - a. Current Pathfinder year of activities planned in their area.
    - b. Statistics of attendance and club involvement in area events.



5. Support all church activities for Pathfinder, including but not limited to Pathfinder inductions and investitures.
- C.** Area Coordinators serve a 5-year term of service, with one year of training the new Area Coordinator until January 1, with no re-election.
1. The Pathfinder club directors of an area will nominate three individuals for Area Coordinator. The Conference Youth Director or Conference Associate Youth Director in consultation with the Conference Pathfinder Director will use those recommendations to make the final selection.
- D.** On the event of a resignation, the vacant position will be nominated by the Conference Youth Director or Conference Associate Youth Director, and Conference Pathfinder Director recommendation until which the Club Directors make their recommendation.
- E.** Area Coordinators are considered by:
1. Must be an Invested Master Guide
  2. Have experience as a Pathfinder Director at least two years.
  3. Not hold office in a local Adventurer, Pathfinder, or Master Guide Club.
  4. Live in the area he or she is serving.
  5. Have church leadership and be in good standing.

#### **D. Associate Area Coordinators**

- A.** Two Associate Area Coordinator serves in each area, and as the need arises other Associate Area Coordinators will be added to the Area in consultation with the Conference Pathfinder Director and Conference Youth Director or Conference Associate Youth Director.
- B.** Associate Area Coordinators are accountable to the Area Coordinators, Conference Pathfinder Director, Conference Youth Director, and Conference Associate Youth Director.
- C.** Associate Area Coordinator are considered by:
- i. Associate shall be experience as a Pathfinder Director.
  - ii. Must be an Invested Master Guide.
  - iii. Not hold office in a local Adventurer, Pathfinder, or Master Guide Club.
  - iv. Have church leadership and be in good standing.
- E.** Associate Area Coordinator duties are:
- i. Assist the Area Coordinators host area functions.
  - ii. Assist with the Directors meeting.
  - iii. Work closely with the Area Coordinator to meet the needs of the local clubs and area.
- F.** It is recommended that the area staff be selected to represent the ethnicities of the area in which they are serving.
- G.** It is recommended that at least one of the area staff be bilingual.
- H.** Associate Area Coordinators are accountable to the Area Coordinator, the Conference Pathfinder Director, the Conference Youth Director, Conference Associate Youth Director, and the Conference Pathfinder Council. They are of service to the Local Pathfinder Clubs.
- I.** Associate Area Coordinators assist the Area Coordinators in all their responsibilities.
- J.** Associate Area Coordinators will serve a 5-year term with one year of training the new Associate Area Coordinator until January 1, with no re-election.

#### **E. Bible Experience Coordinator**

- A.** Bible Experience Coordinator is accountable to the Conference Pathfinder Director, Conference Youth Director, and Conference Associate Youth Director.
- B.** The Bible Experience Coordinator responsibilities are:
1. To oversee organization of all area levels as well as the conference level of the program, from registration through completion.



2. To arrange for the needed personnel in a timely manner.
  3. To arrange the meeting venue.
  4. To write the questions and answers for the testing in consultation with the Pathfinder Director and Conference Youth Director or Conference Associate Youth Director.
- C.** Bible Experience Coordinator serves a 5-year term of service with one year of training the new Bible Experience Coordinator until December 31<sup>st</sup>, with no re-election.
- D.** Bible Experience Coordinator is considered by:
1. Having a keen interest in and appreciation for Pathfinder Ministries.
  2. Have church leadership experience.
  3. Be an Invested Master Guide
- E.** The Conference Pathfinder Director, in consultation with the Conference Youth Director or Conference Associate Youth Director, selects the Bible Experience Coordinator.

## **F. Medical Professional Coordinator**

- A.** The Medical professional is responsible for the care of ill or injured campers and staff and related administrative duties.
- B.** The Medical Professional must be prepared to collaborate with camp administrators to implement policies that reduce the risk of injury or illness.
- C.** Medical Professional is considered by the following:
1. Has a genuine interest in being at camp.
  2. Enjoys the type of people for whom he/she provide care for.
  3. Likes being part of a team.
  4. Health Professional working for Pathfinder camp must have a valid license in the state of Texas.
- D.** Medical Professional responsibilities are as follows:
1. The camp First Aid Station is available 24 hours a day, during Pathfinder camp. Council members may suggest names for one extra nurse to rotate responsibilities.
  2. Dispense over-the-counter medications as appropriate.
  3. Assess campers and staff who are ill or injured and determine if further medical attention is needed.
  4. Assist in stabilizing campers and staff requiring transportation to medical facilities.
  5. Documentation of all injuries and care rendered. This involves documentation of all over-the-counter medicines, first aid treatment, communication with parents, doctors or any other off-camp facilities.
  6. Maintain inventory of supplies.

## **G. Conference Drill Master**

- A.** The Conference Drillmaster is accountable to the Conference Youth Director, Conference Associate Youth Director, Conference Pathfinder Director, and the Conference Pathfinder Council.
- The qualifications for the Conference Drillmaster are as follows:
1. Must be an Invested Master Guide
  2. Must have previous drill experience
  3. Must be able to demonstrate and teach the Pathfinder Drill Manual
- B.** The Drillmaster's duties are as follows:
1. Work with Area Drillmasters
  2. Help organize and establish protocol for public parades
  3. Plan the marching related events for Conference Camporee
  4. Keep the Pathfinder Leadership apprised of new marching criteria
  5. Call the commands for formal Conference events
  6. Attend Area Coordinators meetings, conference wide training events and camporees as requested



- C. The Conference Master Guide Drillmaster serves a 5-year term of service with one year of training the new Conference Drill Master until January 1, with no re-election.
- F. The Conference Pathfinder Director with consultation of the Conference Youth Director or Conference Associate Youth Director appoints this position.

#### **H. Conference TLT (Teen Leadership Training) Coordinator**

- A. The Conference TLT Coordinator is accountable to the Conference Youth Director, Conference Associate Youth Director, the Conference Pathfinder Director and the Conference Pathfinder Council:  
The qualifications for the Conference TLT Coordinator are as follows:
  1. Must be an Invested Master Guide
  2. Have at least two years previous experience as a Club Director.
  3. Have church leadership experience and in good standing.
  4. Must be able to demonstrate and teach the TLT curriculum.
- B. The Conference TLT Coordinator's duties are as follows:
  1. Endeavor to establish TLT Area Coordinators
  2. Work with local church clubs
  3. Help organize and establish protocol for TLT's
  4. Help plan the TLT involvement for events during Conference Camporee
  5. Keep the Pathfinder leadership apprised of changes in the TLT format
- D. The Conference TLT Coordinator serves a 5-year term of service with one year of training the new Conference TLT Coordinator until January 1, with no re-election.
- E. The Conference Youth Director or Conference Associate Youth Director in consultation with Conference Pathfinder Director appoints this position.

#### **I. Conference Outdoor Activity Coordinator**

- A. Is accountable to the Conference Youth Director, Conference Associate Youth Director and the Conference Pathfinder Director.
- B. Design and execute a plan for camporee events that include but are not limited to:
  1. Events that promote nature and experience God's lesson book.
  2. Demonstrate Pathfinder skills as they relate to AY requirements.
  3. Involve as many Pathfinders as possible.
  4. Encourage the art of camping.
- C. The Conference Outdoor Activity Coordinator serves a 5 year term of service with one year of training the new Conference Outdoor Activity Coordinator until January 1, with no re-election.
- D. The Conference Youth Director or Conference Associate Youth Director in consultation with Conference Pathfinder Director appoints this position.

#### **J. Texas Conference Pathfinder Council**

- A. Is accountable to the Conference Youth Director, Conference Associate Youth Director and the Conference Pathfinder Director.
- B. Council members shall be actively involved with Pathfinders and should attend all Pathfinder Conference events including, Empower Leadership Training, Coordinators Training, Texas Pathfinder Camporee, Bible Experience, and the Pathfinder Council Meetings. Missing an unreasonable amount of Council Meetings or events may result in being removed from council membership.
- C. It is recommended that the Pathfinder Council Representatives shall consist of:



1. The Conference Youth Director or Conference Associate Youth Director
  2. The Conference Pathfinder Director and Conference Pathfinder Associate Director.
  3. The Area Coordinators and Associate Area Coordinators.
  4. The Bible Experience Coordinator
  5. The Drill Master
  6. The Medical Professional Coordinator
  7. The Conference TLT Coordinator
- D.** Pathfinder Council Meetings are open forum.
- E.** The purpose of Pathfinder Council Meeting is to discuss and decide on any issues that concern and/or involves Pathfinders.
- F.** The Pathfinder Council meets twice a year. The purpose of these meetings are to:
1. Make detailed plans for the events for the current calendar year.
  2. Set dates and make general plans for the following calendar year.
  3. Inform and train Coordinators of the latest news from North American Division.
- G.** A quorum is a simple majority of the Council representative for Pathfinder Council Meetings and for the annual Director's Meeting.
- H.** The Conference Youth Director or Conference Associate Youth Director will notify each representative a minimum of six weeks prior to each regularly scheduled Council Meeting.
- I.** Each representative has one (1) vote during Council Meeting. Voting privileges are as follows:
1. One (1) vote per area
  2. One (1) vote per Bible Experience Coordinator
  3. One (1) vote per Medical Coordinator
  4. One (1) vote per Drill Master
  5. One (1) vote per TLT Coordinator

#### **K. Language**

- A.** The English version takes precedence over any translation where contradictions or disagreements exist.

#### **L. Area Funds Policy**

Any funds collected by Area Coordinators are to be deposited with the area local church after prior approval of the church board, or with the Texas Conference Treasury. In order to properly account for your area's monetary transactions, the Area should not open a bank account; nor should a personal account be utilized for the purpose of depositing collected funds or writing expense checks. All monetary transactions must be accounted for by utilizing either the church account or the Conference Treasury Department. During Council, in January, all Areas need to present a monetary report to the Conference Pathfinder Director.

#### **M. Amendments**

This Constitution may be amended, revised, and/or repealed at any duly called Pathfinder Council Meeting where a quorum is present. A quorum is a simple majority of the Pathfinder Council representatives by a two-thirds vote of the Pathfinder Council. Any amendments or revisions shall be presented as soon as possible to the Texas Conference Youth Director or Conference Associate Youth Director for approval. Changes to the Constitution must be accepted by the Executive Committee.

